



JOB OPENING ANNOUNCEMENT

Job Title: Passenger Conductor/Engineer

Department(s): Operations

Reports to: Designated Supervisor of Locomotive Engineers

Dear Applicant:

Thank you for taking an interest in joining the Ohio River Scenic Railway team. Our company is seeking to hire qualified and experienced Conductors/Engineers. We operate a railroad-based entertainment and event venue located in Tell City, IN and are committed to becoming the area's preeminent tourism attraction.

The ideal candidate should have a minimum of five years' experience working in a previous Conductor or Engineer position. Prior or existing FRA certification is preferred, but not required - our company is willing to train and certify the right individuals for this position.

We encourage all interested persons to apply. If you believe that you qualify for this position after reading the information below, please submit a resume, cover letter, and reference list via email to jobs@OhioRiverTrain.com

Sincerely,

Executive Team
Ohio River Scenic Railway



Ohio River Scenic Railway Job Description

Job Title: Conductor/Engineer | **Department:** Operations | **Reports to:** DSLE
FT/PT: Part Time | **Pay:** Hourly

SUMMARY

Conductors and Engineers are responsible for the safe and efficient operation of excursion passenger trains.

DUTIES & RESPONSIBILITIES

- Become cross-trained as a passenger conductor and locomotive engineer.
- Ability to read and interpret orders, schedules, bulletins, and written instructions originating from company or the host railroad and convey their content and meaning to other crew members.
- Safely perform switching, (dis)assembly of trains, application/release of hand brakes and operate switches.
- Inspect couplings and air hoses to ensure they are securely fastened.
- Attend rules and safety classes and ensure all rules are followed as directed by the company, FRA, and other governing agencies.
- Diligently inspect passenger cars, locomotives, and other equipment to ensure compliance with FRA and company rules and to check fuel levels, supplies, and mechanical problems.
- Monitor and interpret gauges or meters measuring speed, amperage, battery charge, or air pressure..
- Observe tracks to detect and report obstructions or defects.
- Utilize hand signals, two-way radios and other forms of communication with other train crew members and dispatchers.
- Operate locomotives with train handling techniques that maximize passenger safety and comfort.
- Prepare accurate reports as required by the company, FRA, and other governing agencies.
- Manage the safe boarding, travel, and alighting of passengers.
- Conduct safe operations of the train at all times through direct communication with and instruction to the locomotive engineer.
- Willingness to work primarily on Saturdays, Sundays and certain holidays.
- Any other duties as assigned by the company.



SKILLS

In order to be successful in this role, a candidate must demonstrate competency in the following ways:

- Interpersonal skills; ability to solve conflict; ability to balance team and individual responsibilities.
- Strong oral and written communication; ability to speak and write clearly and informatively.
- Ability to maintain professionalism and communicate with others in a tactful manner.
- Ability to respond well under pressure in high-stressed situations; accept responsibility for one's own actions.
- Ability to remain highly organized in complex scenarios and work environments.
- Consistent record of dependability and punctuality.
- Ability to work continuously for up to 12 hours per day while maintaining focus and a strong attention to detail for the entirety of each shift.
- Ability to build harmonious relationships with colleagues, supervisors, and passengers.
- Observe all safety and security procedures; determine appropriate action beyond guidelines; report potentially unsafe conditions; use equipment and materials properly.
- Respond calmly and decisively in emergency situations, with a keen attention to detail for post-incident reporting.
- Courteously command the attention and cooperation of train staff and passengers for safe, on-time, and orderly operations.

WORK ENVIRONMENT

Employees will be regularly exposed to loud noise, heavy machinery with moving parts, dust, irritants, fumes, fuel odor, uneven ground, and other outdoor weather conditions. Employees will be required to wear personal protective equipment at all times when on duty. This includes safety glasses, reflective vests, safety boots, hearing protection and gloves.



PHYSICAL REQUIREMENTS

The following list represents the minimum physical requirements of Conductors and Engineers within our company. Reasonable accommodations may be provided to allow individuals with disabilities to perform the physical tasks listed below, if permissible under state, federal and other applicable laws and regulations.

- Must be able to push, pull, lift and carry up to 25 pounds frequently; up to 50 pounds occasionally; and up to 90 pounds infrequently.
- Must possess at least 20/40 in each eye with or without corrective lenses.
- Must possess an average hearing threshold (in the better ear) of 40db at 500HZ, 1000HZ, and 2000HZ, aided or unaided.
- Ability to talk and hear accurately in person, via the telephone, or via two-way radio.
- Ability to step on and off stationary railroad equipment safely and work and balance from ladders to perform tasks.
- Ability to walk the length of trains on uneven ground.
- Must be able to recognize and distinguish colors displayed by signals, signs, etc.

EDUCATION & EXPERIENCE

Minimum

- 18 years of age or older with a valid driver's license. Must have reliable transportation and the ability to drive to and from work as well as during the work shift. Ability to fulfill requirements for obtaining and maintaining a conductor and engineer certification.
- High School Diploma or GED required.
- This safety-sensitive position will be subject to drug and alcohol screening.
- At least 3 years of recent, verifiable experience working in the railroad industry.

Preferred

- Current FRA Conductor and/or Engineer certification.
- 5+ years of verifiable experience working in the railroad industry.



REFERENCES & MISCELLANEOUS

Interested applicants should submit three (3) professional references with their application. All applicants MUST be willing to submit to a criminal background check, pre-employment drug screening, and random drug testing as a condition of employment.

ACKNOWLEDGEMENTS

I understand and agree that it is my responsibility to read this description in its entirety. I also understand and agree that this job description is not designed to cover or contain a comprehensive listing of all duties, responsibilities, competencies, physical demands, or working conditions that are required of the employee for this job. Duties, responsibilities, competencies, physical demands, or working conditions may change at the discretion of Ohio River Scenic Railway at any time with or without notice. I also understand and agree that Ohio River Scenic Railway retains the right to eliminate the position or reassign me to another position and that my employment is at will and that Ohio River Scenic Railway may terminate the employment relationship at any time, with or without cause or notice.

Employee Name

Employee Signature

Date